



201, Dues Installment Program Authorization

Reinstating Applicants Only

Date	Member Number	Chapter Name
Member Name		
E-Mail		

Agreement

I hereby request The American Institute of Architects to charge the credit/debit card listed below, in the frequency requested, for payment of my 2018 annual dues for membership in The American Institute of Architects.

This 2018 agreement will remain in effect until The American Institute of Architects receives a written notice of cancellation of my 2018 membership from me or my financial institution.

I understand that I will remain responsible for payment of my 2018 membership dues to The American Institute of Architects should the account listed below for my payments become invalid during my payment schedule.

The AIA 2018 Dues Installment Program is offered in agreement with state and local chapters to individual members of The American Institute of Architects. The payment program is only for the 2018 membership dues. If you were enrolled in the 2017 payment program, you must have completed all 2017 installment payments before December 31, 2017, in order to participate in the 2018 program. You will need to re-enroll for your 2018 membership dues.

Member Signature (required)

(Through your signature, you acknowledge and agree to all the statements and terms shown above.)

Account information

I authorize The American Institute of Architects to make monthly withdrawal payments against the credit/debit card identified below, for the payment of my 2018 annual membership dues to The American Institute of Architects.

2018 Membership Dues: \$_____ + \$40.00 service fee / ____ Number of Installments

(Enter your total national, state, and local membership dues amount here and number of installments. Service fee is divided by number of installments)

Monthly Installment Amount \$_____

^{1st} payment will be applied upon processing of agreement. Succeeding payments will be charged on approximately the last business day of each month until dues are paid in full or through June 30, 2018, whichever occurs first.

Available installments based on enrollment period:

- Enrollment between Oct 1 – Jan 31: Maximum of 6 installments available
- Enrollment between Feb 1 - Feb 28: Maximum of 5 installments available
- Enrollment between Mar 1 - Mar 31: Maximum of 4 installments available
- Enrollment between Apr 1 - Apr 30: Maximum of 3 installments available

Do not provide credit card information on this form. A member of our team will call you to take payment by phone.

Please specify card type (e.g. VISA, American Express, MasterCard, Discover)	Visa	MasterCard	American Express	Discover
Name of Card Holder	Signature			
Call Back Number	Exp. Date EXP. DATE YEAR MUST BE LATER THAN 6/30/2018			

Return completed form to: Email: aiapaymentplan@aia.org | Fax: (202) 626-7547